## Signing up for a Meet

1. Make sure you are logged into your account

3. Click on the meet you want to enter



2. Click on Events

There are some useful links on this tab, but just click the events button to get to the events to enter.





- ACADEMY SWIM TEAM
- Athlete Signup Committed Athletes Undeclared Declined Somerset County Development Meet 2022 My Account: Registration Deadline: 10/09/2022 Q Change Account (Admin Only) Moot Name Location Somerset ASA Development Meet 2022 Millfield School, , Street, SOM BA16 0YD, GBR SLY End Date: Age Up Date Start Date 02/10/2022 01/10/2022 31/12/2022 Enforce entry based on [Qualify Times]: Yes Restrict entry [Best Time] to same [Meet Type]: No Event Declaration Setting: Commit by Event » Edit Maximum Event Entry Limitations » View Allow Course Conversion for Relays: No If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No View/Edit All Meet Events 6 Go Back to Event Home Page Click on Member Name to declare for this Event Member Commitmen Coach Approved O Undeclared \*Active

4. Read through the Information about entry conditions.

Links to documents such as Programme of events and Qualifying Times are at the bottom of the page

5. Click on Edit Commitment

✓6. Click on your swimmer's name



This brings up the entry details. The events come up in the order they are on the programme.

Please note that times have an S for short course time or L for long course time. The file from the meet will search out the swimmers fastest time and convert it to the meet pool length. In this case you might think the times are incorrect but there is a recognised system that converts times between pool lengths. Any queries about times should be directed to Jan Dykes on <u>astcompetitions@gmail.com</u>.

Please **DO NOT** try to change times yourself or put in times where there is NT for no times, talk to Jan Dykes on <u>astcompetitions@gmail.com</u> or face to face at the pool.

Once entered DON'T FORGET to click Save Changes

|                            | Some   | rset A SA Developme      | nt Meet 2022                  | Millfield School, , Street, SOM        | BA16 0YD, GBR | SLY                        |     |      |      |                            |   |                 |  |
|----------------------------|--|--------------------------|-------------------------------|--|---------------|----------------------------|-----|------|------|----------------------------|---|-----------------|--|
|                            | Start D<br>01/10/  | oate:<br>2022            |                               | End Date:<br>02/10/2022                |               | Age Up Date:<br>31/12/2022 |     |      |      | Use Date Since: 30/09/2021 |   |                 |  |
|                            | Enforce entry based on [Qualify Times]: Yes Restrict entry [Best Time] to same [Meet Type]: No       |                          |                               |  |               |                            |     |      |      |                            |   |                 |  |
|                            | Even   | t Declaration Setting: ( | Commit by Event » <u>Edit</u> | Maximum Event Entry Limitations » View |               |                            |     |      |      |                            |   |                 |  |
|                            | Allow  | Course Conversion for    | r Relays: No                  |  |               |                            |     |      |      |                            |   |                 |  |
|                            | If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No |                          |                               |  |               |                            |     |      |      |                            |   |                 |  |
|                            | Committed Terms:   |                          |                               | Athlete                                |               | Gender:                    |     |      |      |                            |   |                 |  |
|                            | None   |                          |                               | 11                                     |               |                            |     |      | Male |                            |   |                 |  |
|                            | Import   | tant Notes:              |                               |  |               |                            |     |      |      |                            |   | Qualifying Time |  |
|                            |  |                          |                               |  |               |                            |     |      |      |                            |   | Faster than     |  |
|                            |  |                          |                               |  |               |                            |     |      |      |                            |   | Or              |  |
|                            |  |                          |                               |  |               |                            |     |      |      |                            |   | Slower than     |  |
| Swimmer's best             | Day 1 T  | ierm 1                   |                               |  |               |                            |     |      |      |                            | Max Entries this Term IE = 0   Rel = 0   Comb = 0 |                 |  |
| times as                   |  | Best Time                | Entry Time                    | Bonus                                  | Exhibition    | Approval                   | Ev# | 1020 | Gen  | Event                      | Qualify Time                                      |                 |  |
| recorded on TU             |  |                          | NI                            |  | U             |                            |     | 1020 |      |                            | -43.003   | Fvent           |  |
|                            |  | NT                       | NT                            |  |               |                            |     | 104C | В    | 11-11 100 Free             | >1:20.208   | Lvent           |  |
|                            |  | 44.715                   | 44.71S                        |  |               | Pending                    |     | 106C | В    | 11-11 50 Back              | >41.30S   |                 |  |
| Tick box to enter<br>Event |  | NT                       | NT                            |  |               |                            |     | 108C | В    | 11-11 100 Breast           | >1:42.70S   |                 |  |
|                            |  | NT                       | NT                            |  |               |                            |     | 110C | в    | 11-11 200 Free             | >2:54.20S   | D               |  |
|                            | Day 1 T  | ierm 2                   |                               |  |               |                            |     |      |      |                            | Max Entries this Term IE = 0   Rel = 0   Comb = 0 | Programme       |  |
|                            |  | Best Time                | Entry Time                    | Bonus                                  | Exhibition    | Approval                   | Ev# | (    | Gen  | Event                      | Qualify Time                                      | number          |  |
|                            |  | NT                       | NT                            |  |               |                            |     | 201C | В    | 11-11 100 Fly              | >1:37.308   |                 |  |
| Events entered             |  | NT                       | NT                            |  |               |                            |     | 203C | в    | 11-11 50 Breast            | >48.10S   |                 |  |
| highlighted in             |  | 1:43.95S                 | 1:43.955                      |  |               | Pending                    |     | 205C | в    | 11-11 100 Back             | >1:29.90S   | Waiting for     |  |
| yellow                     |  | <u>39.095</u>            | 39.095                        |  |               | Pending 🚽                  |     | 207C | В    | 11-11 50 Free              | >36.10S   | Competition     |  |
|                            |  | NT                       | NT                            |  |               |                            |     | 209C | в    | 11-11 100 Medley           | >1:30.00S   | secretary to    |  |
| Click                      |  |                          |                               |  |               |                            |     |      |      |                            |   | approve         |  |
| Save Changes 🛛 🛶           |  |                          |                               |  |               |                            |     |      |      |                            | Save Changes                                      |                 |  |

If the BEST TIME list is in RED then the times are outside the range of the Qualifying times and you cannot enter these events.

| Day 2 Term 4 |                 |            |       |            |  |  |  |  |  |  |
|--------------|-----------------|------------|-------|------------|--|--|--|--|--|--|
|              | Best Time       | Entry Time | Bonus | Exhibition |  |  |  |  |  |  |
|              | <u>2:28.545</u> | 2:28.545   |       |            |  |  |  |  |  |  |
|              | 27.825          | 27.825     |       |            |  |  |  |  |  |  |
|              | <u>1:20.055</u> | 1:20.055   |       |            |  |  |  |  |  |  |
|              | <u>32.765</u>   | 32.765     |       |            |  |  |  |  |  |  |
|              | <u>1:00.355</u> | 1:00.355   |       |            |  |  |  |  |  |  |
|              | <u>1:09.475</u> | 1:09.47S   |       |            |  |  |  |  |  |  |

Further information

You will get an email to tell you a meet has been added to the Events list.

You will get an email warning that the meet deadline is 7 days away.

To check swimmer's times, go to <u>https://www.swimmingresults.org/</u> and enter their Swim England number. If times need updating, please email Jan Dykes on <u>astcompetitions@gmail.com</u>.

If your swimmer hasn't swum an event before they may be able to enter with an estimated time, this only applies to a Level 3 or 4 meet. Either talk to your coach or Jan Dykes on <u>astcompetitions@gmail.com</u> or face to face at the pool.

You will get an email confirming the races you have entered.

You will get an email telling you when you need to pay for entries, and remember there is an admin charge to cover coaches costs which will be highlighted in the meet information. To start with you will be asked to pay by BACS into the Swim Team account. In future we will ask you to put a Credit or Debit card into the system so payment is easier and quicker.